



Stellar Phoenix PST File Splitter

Version 2.0

User Guide

Overview

Microsoft Outlook data is stored in the personal folders file that ends with the PST extension. Almost all the data that one stores in various Outlook folders goes in to the PST file linked with that profile. Outlook PST file, also known as Outlook Data File contains all items like emails, alerts, to-do lists, tasks, journals, notes, contacts. Protecting this data is crucial since it contains confidential, personal and financial information.

One of the major threats to Outlook PST is that of size limit being exceeded. This in turn can cause damage to the PST file. Outlook versions before Outlook 2003, had a size limit of 2 GB for the PST files and if the file exceeds this size limit, it can instantly lead to a corruption in the PST file. Inbox Repair Tool or SCANPST fails to work on such large files.

Some versions of Outlook do allow PST file size to grow up to 20 GB. Due to this, danger of PST file getting corrupted is less probable. Still large PST file will take a longer time to start up as well to switch folders or view mail folders. In fact, as the PST file grows larger in size, there is a gradual degradation in the performance of Outlook.

Stellar Phoenix PST File Splitter is a very powerful and robust application that helps you split large PST files into smaller files as per the criteria specified by you.

Key Features

- Splits PST files on the basis of:
 - Date
 - Size
 - Mail ID
 - Folders
- Allows to split single or multiple files in one operation.
- Saves all your preferences to split files in a batch file.
- You can create your own batch file to automate splitting of multiple files.
- All activities of application are recorded in a log.
- Application doesn't make any changes in the original PST.
- Supports MS Outlook 2000, Outlook 2002 (XP), Outlook 2003 & Outlook 2007

Limitation

- You can't split corrupted PST files using Stellar Phoenix PST File Splitter. Though you can repair corrupt PST file using [Stellar Phoenix Outlook PST Repair](#).



Note: Every time a split operation is performed, a new PST file is created without altering the contents and structure of original PST file. Thus Stellar Phoenix PST File Splitter never causes any damage to your invaluable original PST file.

Getting Started

Stellar Phoenix PST File Splitter provides you different options to split your large PST file into smaller PST files. This results in better management of data and enhanced performance of Microsoft Outlook.

In addition, you can also create a batch file to split multiple files in single operation without requiring to remember or key in splitting criteria again and again.

- [Installation Procedure](#)
- [How to Order](#)
- [How to Register](#)

Installation Procedure

Before installing the software, ensure that your system meets minimum system requirements.

Minimum System Requirement

- **Processor:** Pentium Class
- **Operating System:** Windows NT4(SP6)/2000/XP/2003/Vista
- **Memory:** Minimum 256 MB (512 MB recommended)
- **Hard Disk:** 15 MB of free space
- **MS Outlook:** 2000, 2002 (XP), 2003, 2007
- **Internet Explorer:** Version 6 or later

Steps to install Stellar Phoenix PST File Splitter

- Double-click **StellarPhoenixPSTFileSplitter.exe** file to start setup process. The Setup - Stellar Phoenix PST File Splitter dialog box opens. Click **Next**.
- In the License Agreement screen, select '**I accept the agreement**' option. Next button will be enabled. Click **Next**.
- In the 'Select Additional Tasks' screen, mark required check boxes. Click **Next**.
- In the 'Select Destination Location' screen, specify the path by using Browse button where the setup files will be stored. By default it takes the folder 'Program Files' of OS drive to save application files. Click **Next**.
- In the Start Menu Folder screen, provide the path by using Browse button where the program's shortcuts will be stored. Click **Next**.
- In the Ready to Install screen, review the settings. Click **Back** to change settings. After confirming the settings click **Install**. The Installing screen shows the installation process.
- After completing the process, the Completing the Stellar Phoenix PST File Splitter Setup Wizard screen opens. Click **Finish**.

How to Order

The software can be purchased by making payments online. Please visit <http://www.stellarinfo.com/email-repair/outlook-pst-repair/buy-now.php?Order> for more information and to place an order.

Alternatively, if demo version is installed then select **Order Stellar Phoenix PST File Splitter** icon



on the toolbar. This will open the home page of Stellar Phoenix PST File Splitter from where you can purchase the software.

How to Register


you will receive the serial number, after your purchase has been successfully processed. This serial number is required to register the software. The serial number will be verified during the registration process and it is valid then software will be registered.

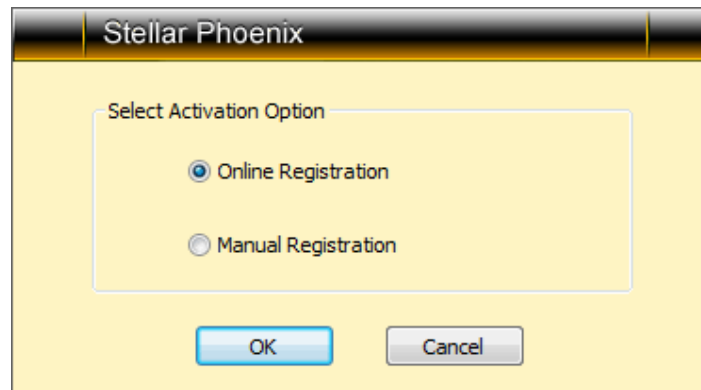
Software can be registered in different ways. These are the methods by using which you can register the software:

- [Registration Over internet](#)
- [Manual Registration](#)

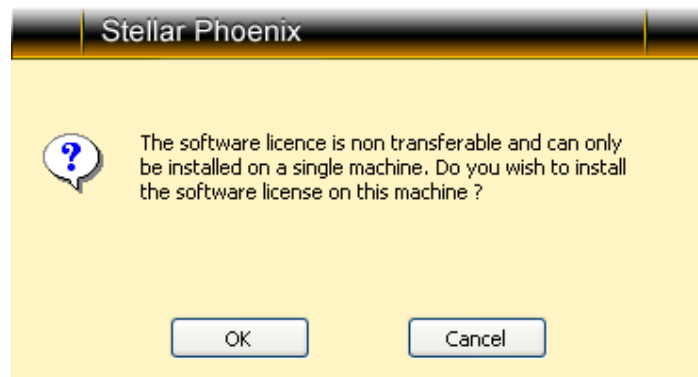
Registration Over Internet

Once software has been purchased and the Serial Key received, the software needs to be activated.

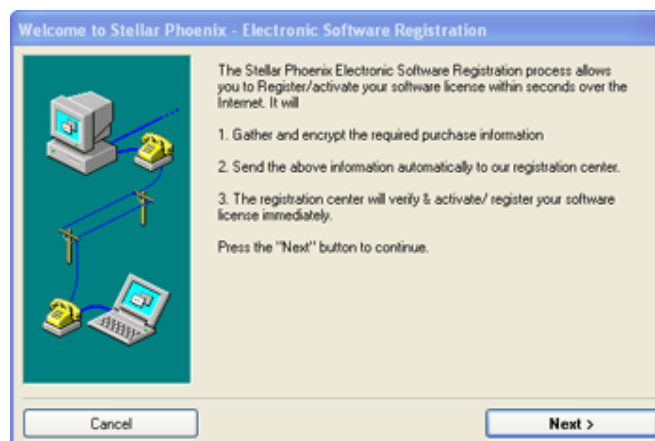
To activate Stellar Phoenix PST File Splitter, click on the activation icon  on the title bar. A new dialog as shown below, is displayed:



Select the option 'Online Registration' to activate Stellar Phoenix PST File Splitter over internet. Once you click 'OK' button, a new dialog appears stating that the license is non transferrable.



Click 'OK' button and a new dialog as shown below is displayed:



Click 'Next' button. On the next screen you will be asked to enter the 'Serial Number' that you received from the payment gateway after confirmation of your order. Enter the 'Serial Number' and click 'Next'.

Application will show you a confirmation dialog after successful completion of activation procedure.

Stellar Phoenix - Electronic Registration Wizard



Congratulations - Software Registration Completed!

The process for electronic registration has been completed. Press "Finish" when you are ready to continue. If you have any problems or questions about your registration, please contact us at: support@stellarinfo.com


Finish

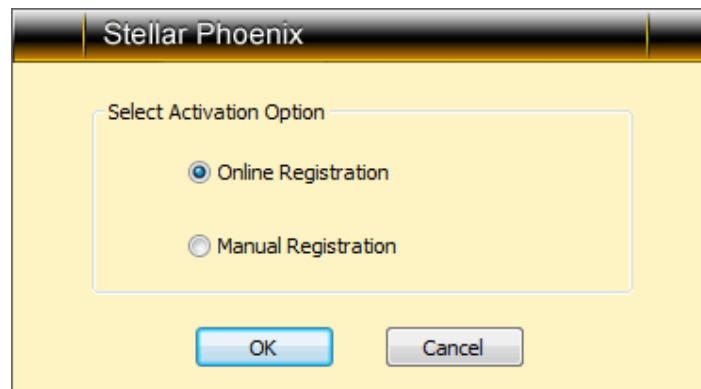
Manual Registration

Manual Registration of Stellar Phoenix PST File Splitter is very helpful when due to any reason online activation has failed or there is no internet connection available in the system where application has to be activated.

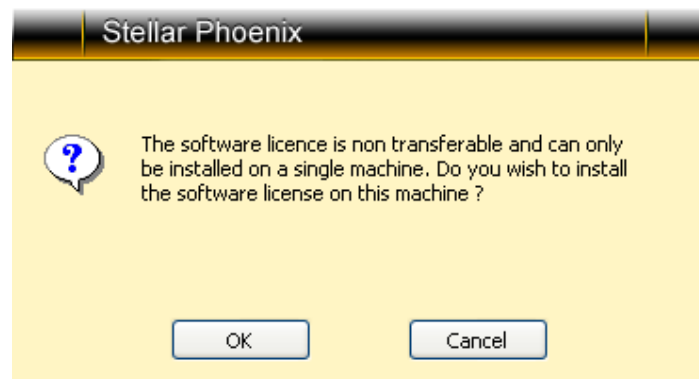
There are two steps that need to be performed to activate Stellar Phoenix PST File Splitter manually.

Creation of PHX_REG.txt file

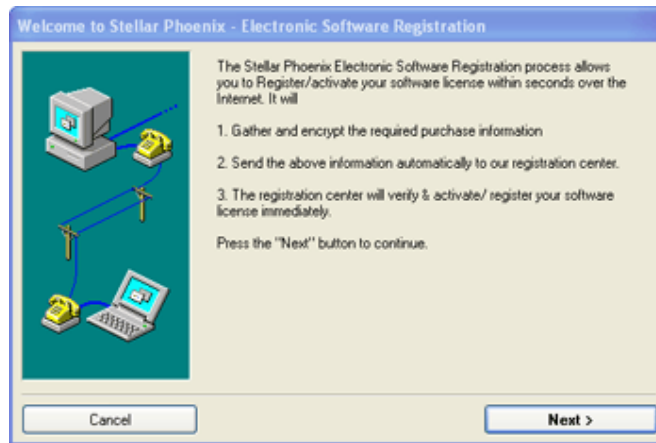
Click on the activation icon  on the title bar. A new dialog as shown below, is displayed:



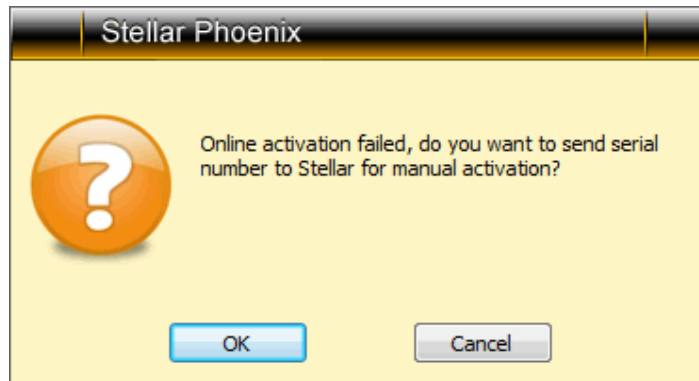
Select the option 'Online Registration'. Once you click 'OK' button, a new dialog appears stating that the license is non transferrable.



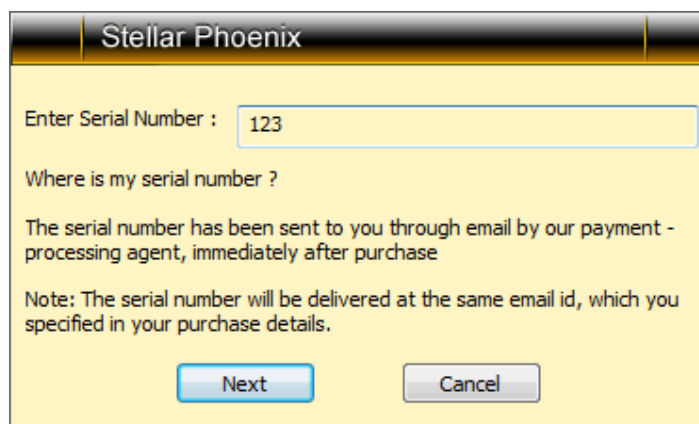
Click 'OK' button and a new dialog as shown below is displayed:



Click 'Cancel' button and a new message is displayed:




Click 'OK' to proceed to a new screen where you need to enter '123' (without quotes) instead of the serial number

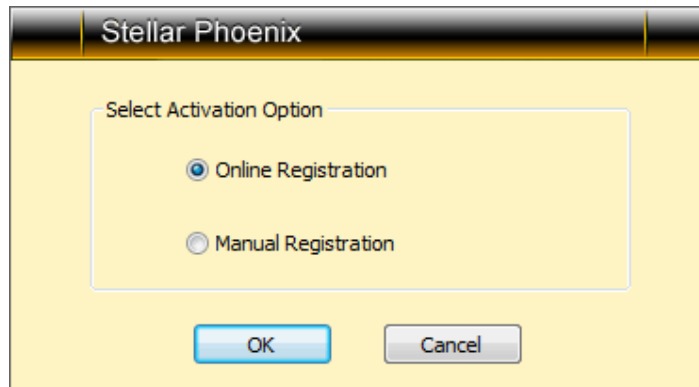


Once you click 'Next' a text file with the name of PHX_REG.txt is create on the desktop. You need to send this file along with your order details to support@stellarinfo.com

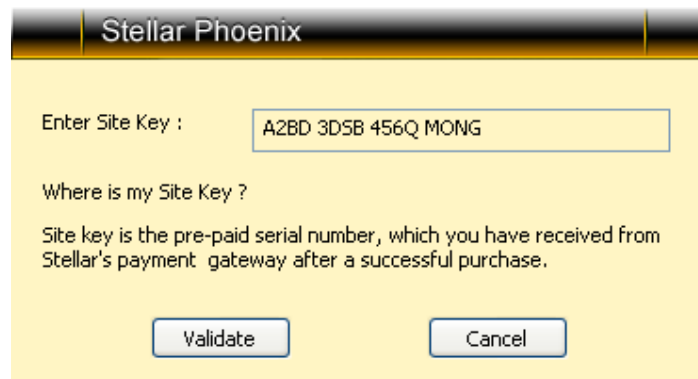
You will receive your site-key from support department to activate your copy of application. Generally we deliver the site-key within 4 hours but this process will not take more than 1 business day in any case.

Manual Activation

Once you receive site-key Click on the activation icon  on the title bar.



Select the option 'Manual Registration' and enter the site-key in the dialog as displayed below:



Click 'Validate' and your copy of Stellar Phoenix PST File Splitter is activated.

Split PST Files

Stellar Phoenix PST File Splitter provides you different features to split your large PST file into smaller PSTs. Each option is described below, in detail. Every time a split operation is performed, a new PST file is created without altering the contents and structure of original PST file. Thus Stellar Phoenix PST File Splitter never causes any damage to your invaluable original PST file.

- **Split Single File**
- **Split Multiple Files**

Split Single File: This option allows you to split single large PST file into smaller files. It gives 4 different options to select from, based on which a file can be split:

Split By Date

Split By Date option is used when user wants to split a PST file based on a date range specified by user. User can specify to create a new PST file of all mails sent or received in last 'x' number of months or mails sent or received in a specified date range.

Split by Size

You can create slices of a large PST file according to the size specified in this option. For example a 5 GB PST file can be split into five smaller PST files of 1 GB each.

Split By Mail ID

This option creates a new PST file with all the mails having a specified Mail ID in either 'To', 'CC' or 'BCC' field.

Select & Split

User can select one or more folders and a new PST is created comprising only the folders that were selected by the user.

Split Multiple Files: Multiple PST files can be split in a single operation. User can add PST files saved at multiple locations or can add a folder with multiple files stored in that folder. A batch file can also be selected to start split operation. It gives 2 different options to split a group of PST files:

Split By Time

This option allows you to split multiple PST files based on specified time duration. You can select multiple PST files saved at different locations or select a folder containing multiple PST files.

How To section of this manual cover:

How to Split One File with Multiple Date Ranges?

How to Split Multiple Files at Different locations By Date Criteria?

How to Split Multiple Files in a Folder By Date?

Split By Size

This option allows you to split multiple PST files based on specified size. You can select multiple PST files saved at different locations or select a folder containing multiple PST files.

How To section of this help manual covers following:

How to Split Multiple Files at Different Locations By Size?

How to Split Multiple Files in a Folder By Size?

Batch Files

A batch file is created either by the application itself before the initiation of process or by the user to use the batch file as input to split process. When a batch file is created by the application then it has a file extension of .DAT and user created batch file is saved with a file extension of .TXT

A batch file contains all the information required to split PST files such as number of files selected, their location path, destination path of output file, start date, end date, processed status or any other detail as required by the process.

It can be used as input file once it has been created. It can also be used to review the number of files processed or to get information about selected files.

Log

Stellar Phoenix PST File Splitter saves all activities in a log file and saves the log at a location specified by user. Log file helps user to identify total number of different items in source file and number of items in new PST file created after split operation.

For example, if a PST has been split on the basis of date range then log file records total number of different items such as Contacts, Mails, Calendar in source PST and number of these items in newly created PST file.

How To

This section defines how different tasks are performed as per the requirement of splitting single PST or multiple PST files. It also elaborates importance of creating a batch file and how batch files are helpful in splitting large PST files into smaller ones.

Split Single PST By Date Criteria

Split Single PST By Size

Split PST File By Mail ID

Extract Folders

Split One File With Multiple Date Ranges

Split Multiple Files at Different Locations By Date

Split Multiple Files in a Folder By Date

Split Multiple Files at Different Locations By Size

Split Multiple Files in a Folder By Size

Create and Manage Batch Files

Split Single PST By Date Criteria

To split single PST file by date criteria, please follow the procedure as described below:

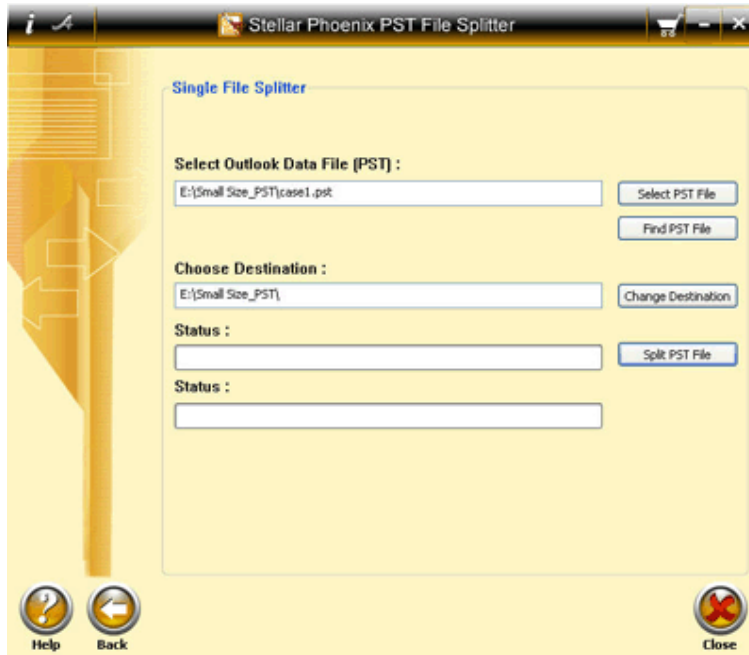
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



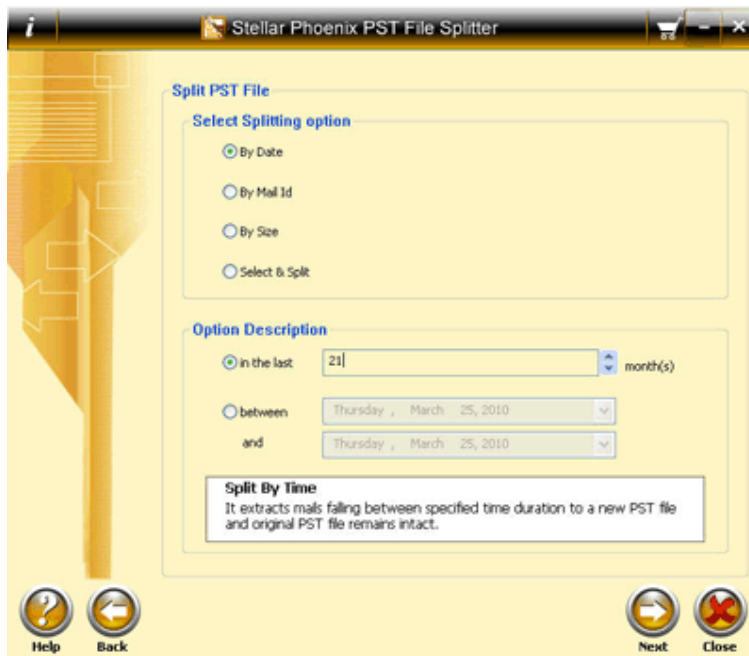
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



- Click on the button 'Split Single File' and a new screen, as shown below, is displayed that allows you to select the file that you want to split.



- If you are not aware of the location of the file that you want to split then 'Find PST File' option becomes handy to search for the file.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved.
- Once you are through with the selection of source file and destination selection, click on 'Split PST File'. This will show you the next screen where you need to specify the criteria based on which you want to split your PST. Next screen is displayed below:



- Since you want to split your PST file based on time criteria, select the first option 'By Date' and also specify your preference in the section 'Option Description'. Onwards this click on 'Next' to start the process.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST file.

Split Single PST By Size

You can create slices of your bigger PST by specifying the size of each slice. The slice can be between 200 MB to 2 GB. To split single PST file by size, please follow the procedure as described below

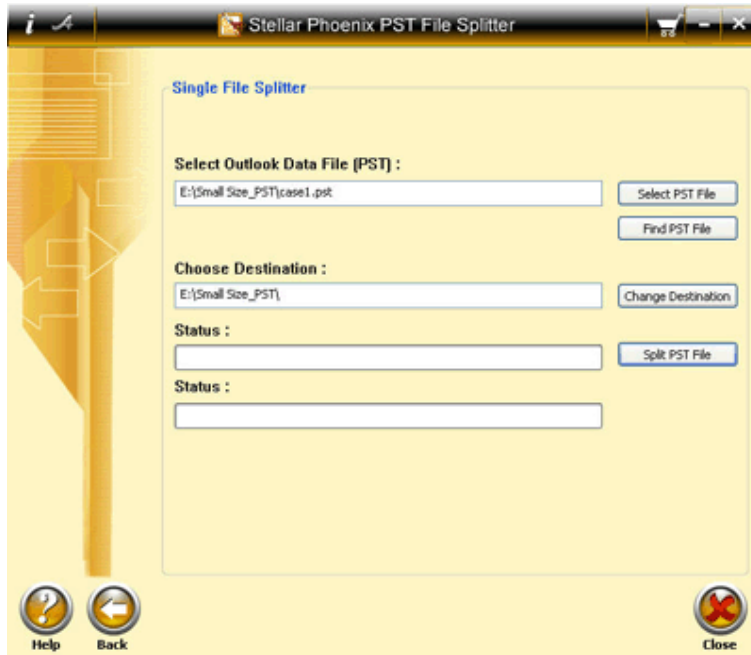
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



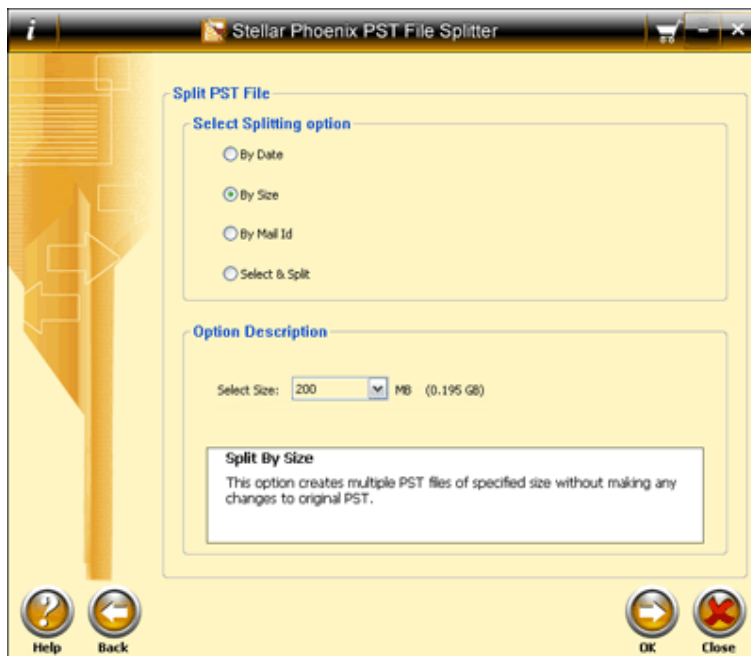
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



- Click on the button 'Split Single File' and a new screen, as shown below, is displayed that allows you to select the file that you want to split.



- If you are not aware of the location of the file that you want to split then 'Find PST File' option becomes handy to search for the file.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved.
- Once you are through with the selection of source file and destination selection, click on 'Split PST File'. This will show you the next screen where you need to specify the criteria based on which you want to split your PST. Next screen is displayed below:



- Since you want to split your PST file based on size criteria, select the option 'By Size' and also specify your preference in the section 'Option Description'. You can specify size of each PST slice that you want to create from larger PST. Size range can be from 200 MB to 2 GB. Onwards this click on 'Next' to start the process.

- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST file.

Split Single PST By Mail ID

To split single PST file by mail id, please follow the procedure as described below

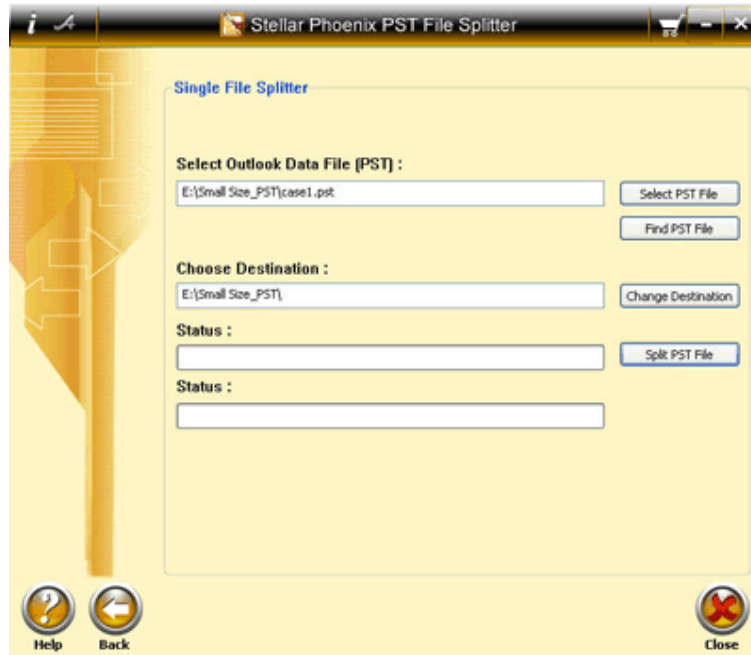
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



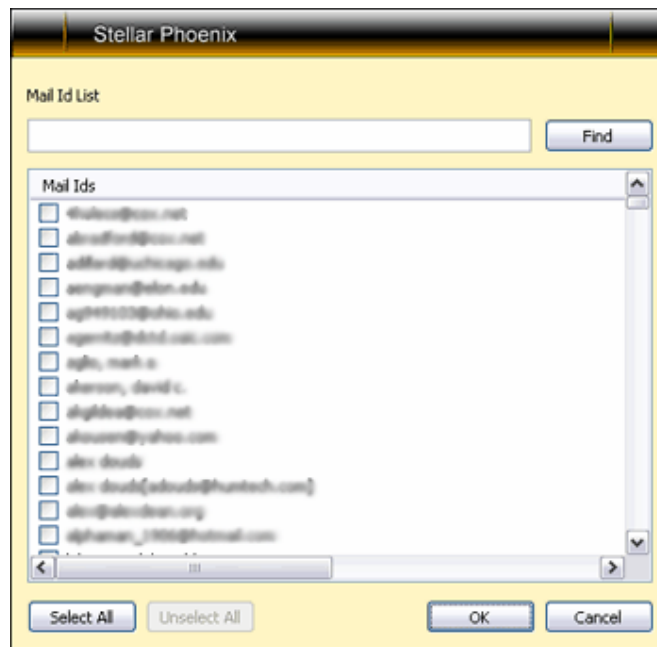
- Click on the button 'Split Single File' and a new screen, as shown below, is displayed that allows you to select the file that you want to split.



- If you are not aware of the location of the file that you want to split then 'Find PST File' option becomes handy to search for the file.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved.
- Once you are through with the selection of source file and destination selection, click on 'Split PST File'. This will show you the next screen where you need to specify the criteria based on which you want to split your PST. Next screen is displayed below:



- Since you want to split your PST file based on mail id criteria, select the option 'By Mail Id'. Onwards this click on 'Next' to start the process of scanning the PST file. Once the scanning is complete, application will display a list of all mail ids found in the file.



- Select the id that you want to be used as split criteria for the file and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST file.

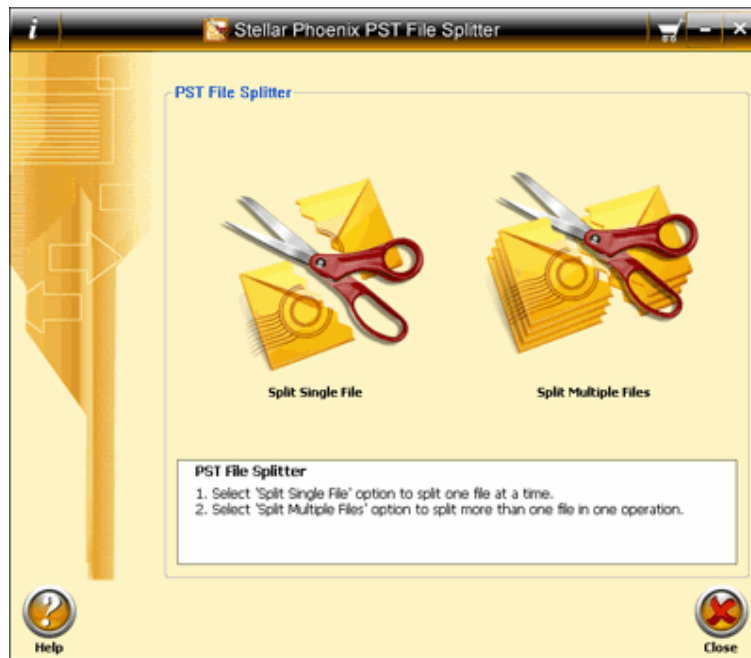
Extract Folders

You can select one or more mail folders and create a new PST consisting of selected items only. To split single PST file by extracting selected items, please follow the procedure as described below

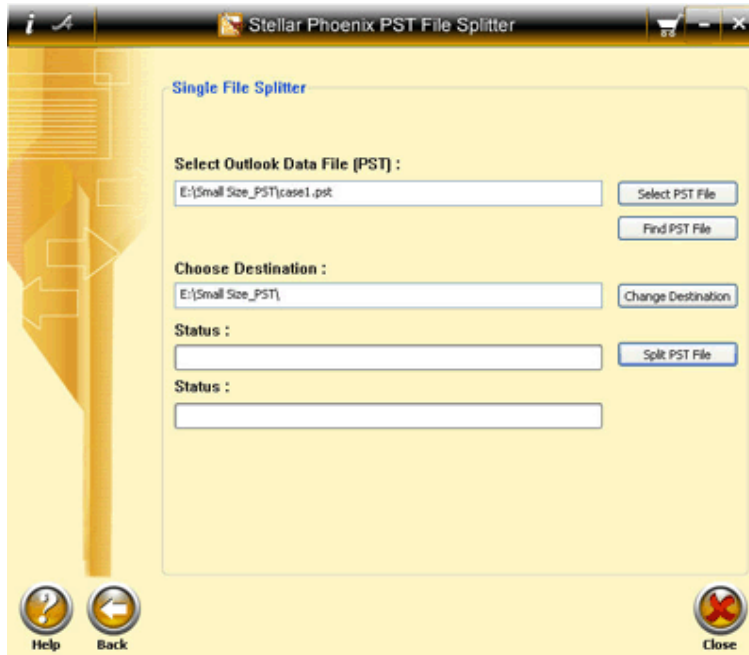
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



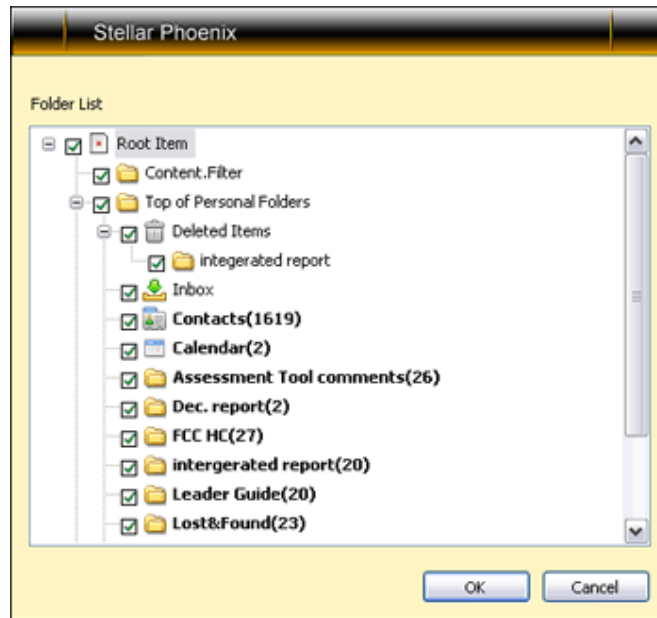
- Click on the button 'Split Single File' and a new screen, as shown below, is displayed that allows you to select the file that you want to split.



- If you are not aware of the location of the file that you want to split then 'Find PST File' option becomes handy to search for the file.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved.
- Once you are through with the selection of source file and destination selection, click on 'Split PST File'. This will show you the next screen where you need to specify the criteria based on which you want to split your PST. Next screen is displayed below:



- Since you want to split your PST file by selecting specific folders, select the option 'Select & Split'. Onwards this click on 'Next' to start the process of scanning the PST file. Once the scanning is complete, application will display a list of all folders found in the file.



- Select folders that you want to be used as split criteria for the file and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST file.

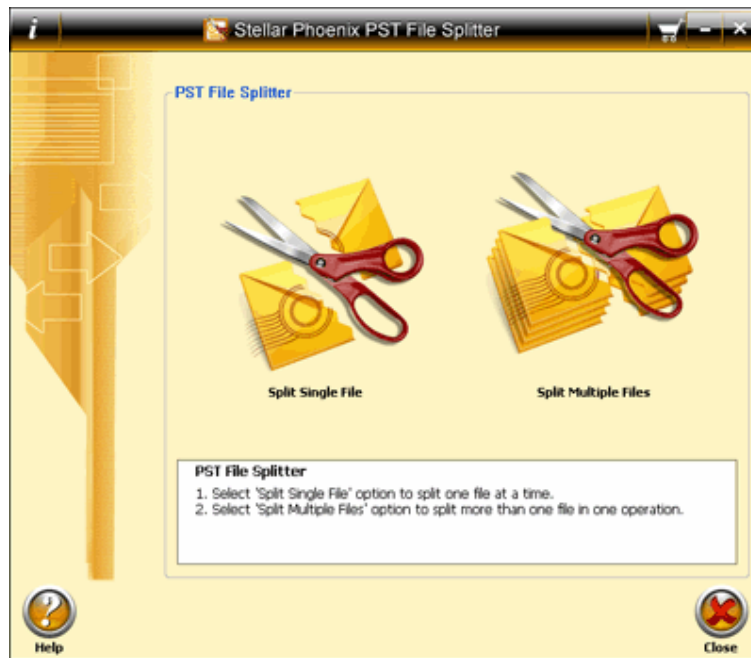
Split One File With Multiple Date Ranges

You can select and split one PST file multiple times and specify more than one date ranges using which multiple new PST files can be created. Follow the steps given below to perform such operation:

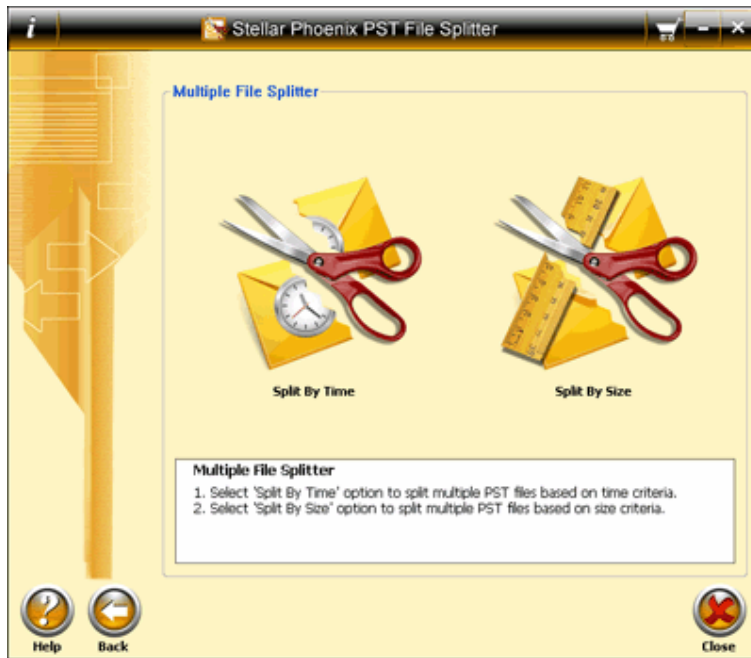
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



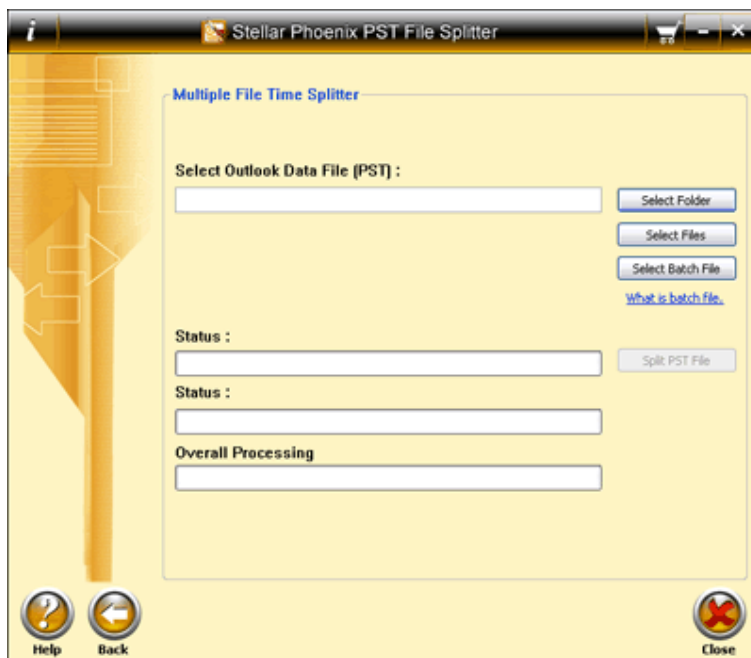
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



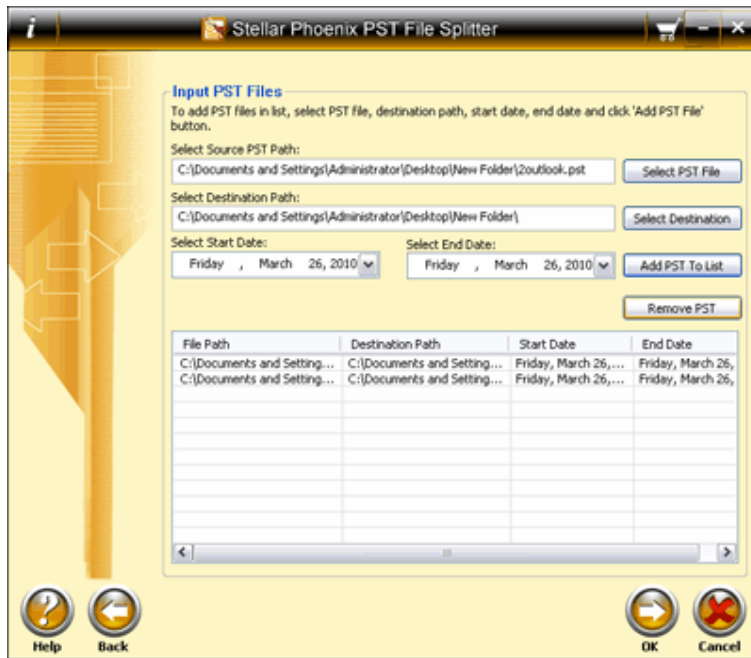
- Click on the button 'Split Multiple Files' and a new screen, as shown below, is displayed that allows you to select the file that you want to split.



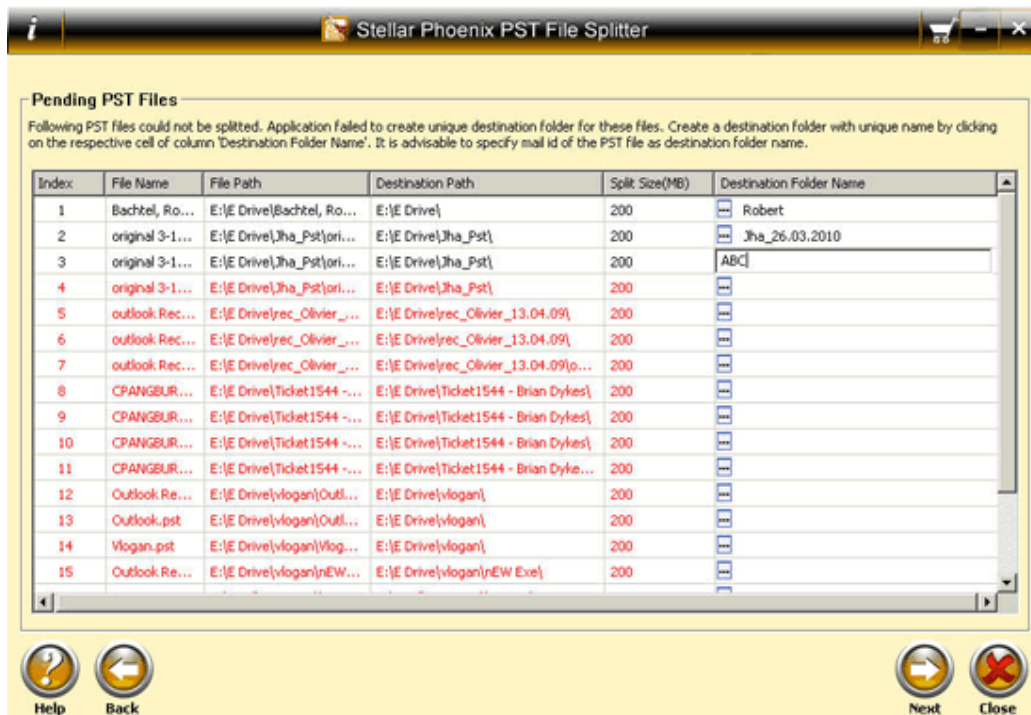
- Select the option 'Split By Time' to split the PST file. This will display a new screen as shown below:



- Click on 'Select Files' button. This will open a new dialog where you can select file and specify criteria to split the file. You can create a batch file also and load that file by clicking 'Select Batch File'.



- Click 'Select PST File' and browse to the location where PST is located. Selected PST file, along with the file path, is displayed in the text box. Since you want to specify multiple date ranges, select the file as many times considering every inclusion as fresh so that all date ranges are specified. Click 'Add PST File' once date range has been specified, to add the PST file in the list displayed in the bottom pane of screen.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved. A new folder is created at destination with the name of mail id of the PST file.
- In case, application fails to create a folder with the name of mail id then a dialog, as displayed below is shown where user can specify the folder name in which new PST file would be stored:



- Select the date range that you want to be used to extract mails from source PST and click 'Add PST to List'. This will add the PST file in the list displayed in the bottom pane of dialog.
- If you want to remove any PST file from the list then select the file by clicking on it in the list and click 'Remove PST' button.
- Once you are through with the selection of source files destination and date range, click on 'OK'. This will show a new dialog to save Batch File. Specify a destination and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST files.

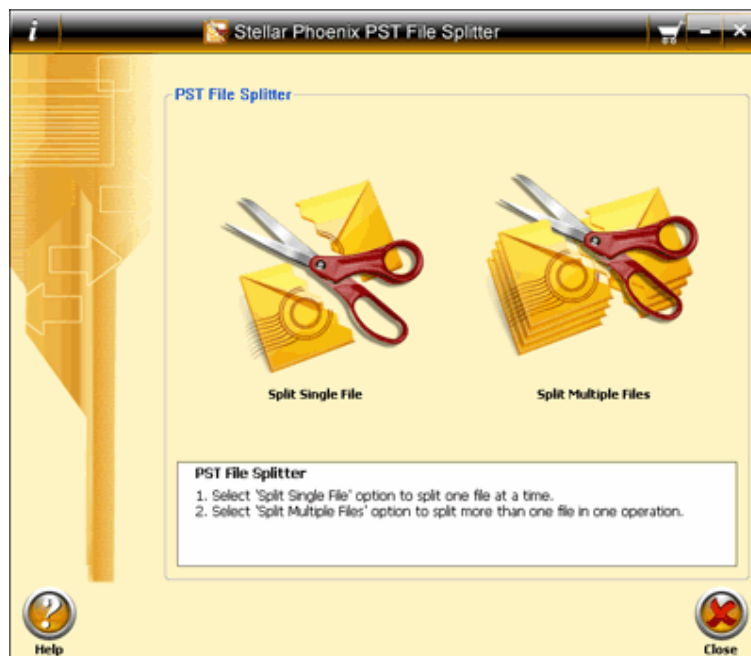
Split Multiple Files Located at Different Locations By Date

You can select multiple PST files stored at different locations. To split multiple PST files, please follow the procedure as described below

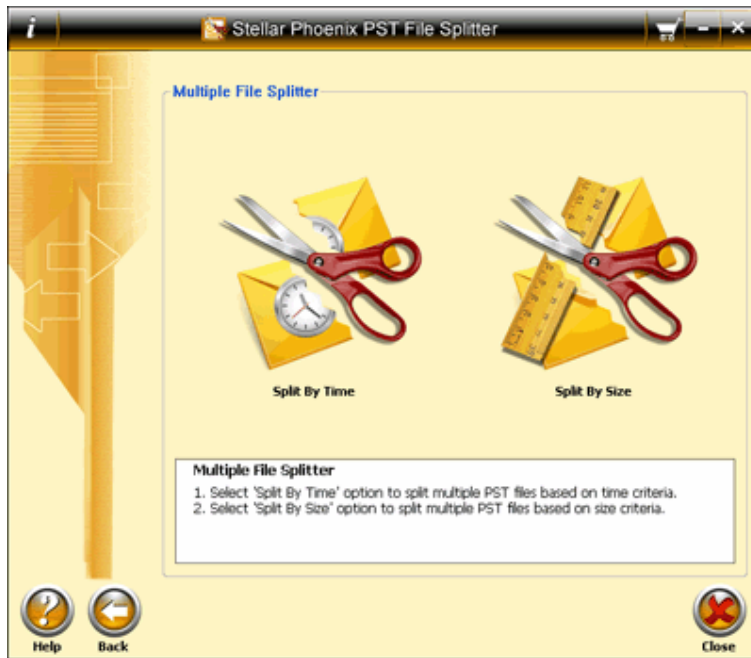
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



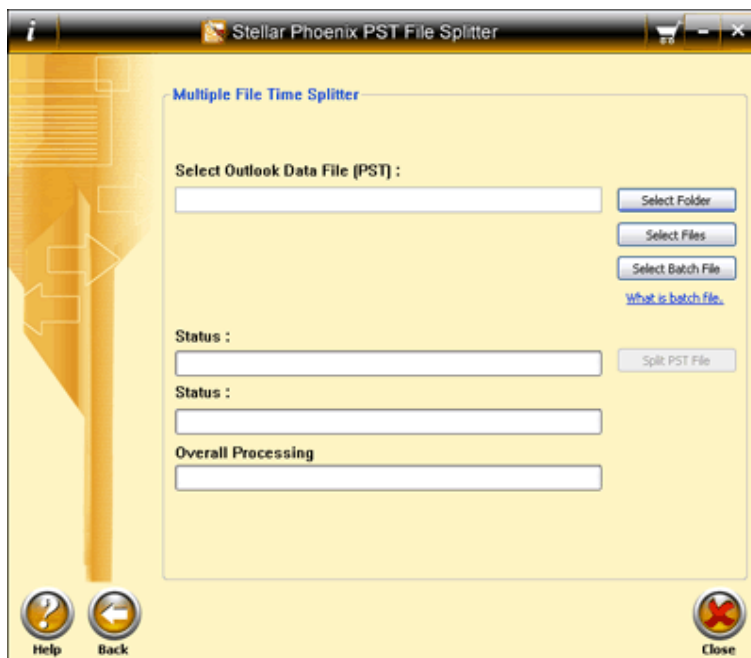
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



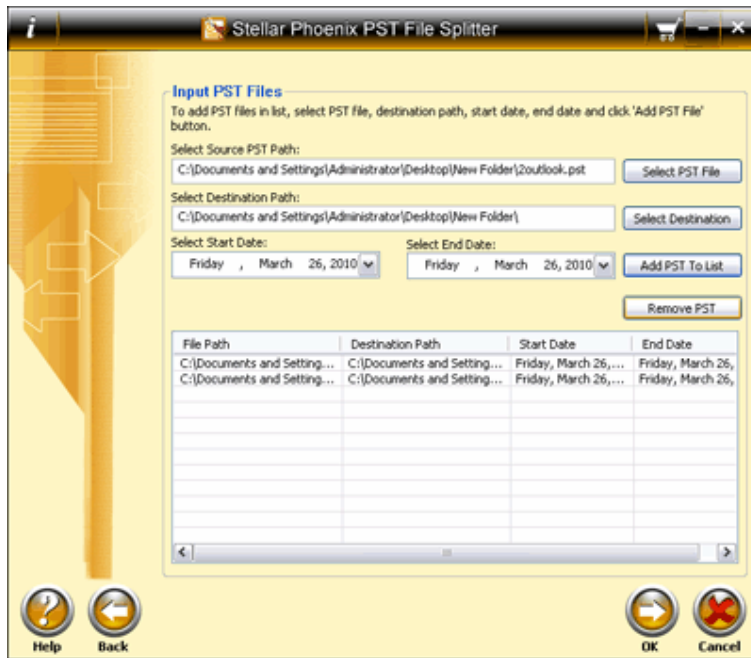
- Click on the button 'Split Multiple Files' and a new screen, as shown below, is displayed that allows you to select files that you want to split.



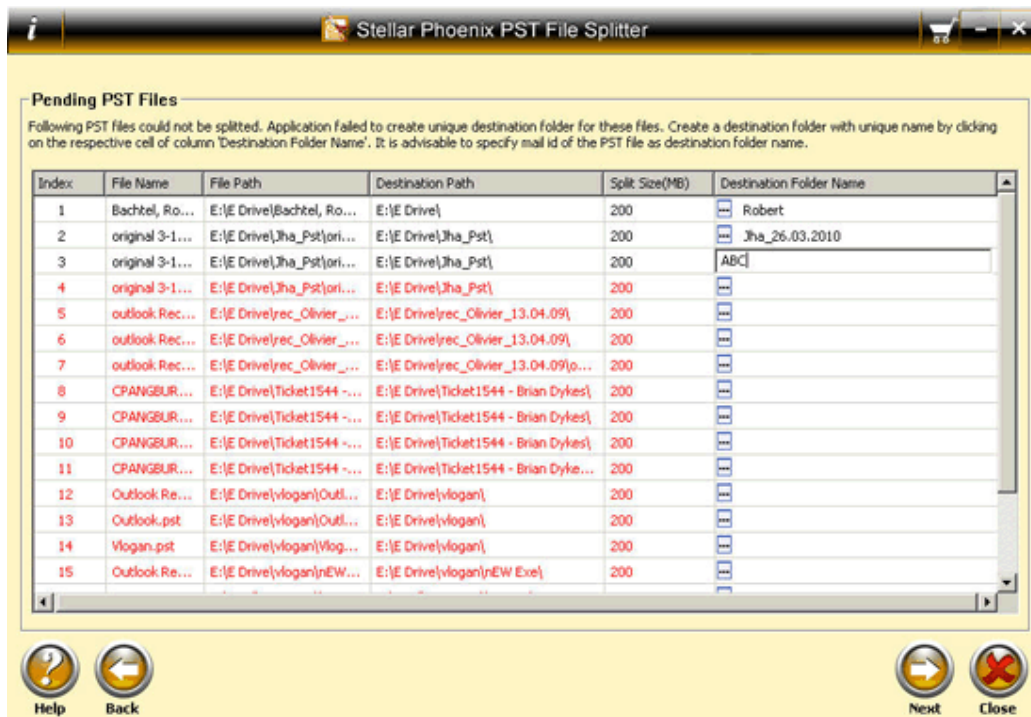
- Select the option 'Split By Time' to split multiple PST files stored at different locations. This will display a new screen as shown below:



- Since files that are to be split are stored at different locations, click on 'Select Files' button. This will open a new dialog where you can select files one at a time and specify criteria to split the file. You can create a batch file also and load that file by clicking 'Select Batch File'.



- Click 'Select PST File' and browse to the location where PST is located. Selected PST file, along with the file path, is displayed in the text box.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved. A new folder is created at destination with the name of mail id of the PST file.
- In case, application fails to create a folder with the name of mail id then a dialog, as displayed below is shown where user can specify the folder name in which new PST file would be stored:



- Select the date range that you want to be used to extract mails from source PST and click 'Add PST to List'. This will add the PST file in the list displayed in the bottom pane of dialog.

- If you want to remove any PST file from the list then select the file by clicking on it in the list and click 'Remove PST' button.
- Once you are through with the selection of source files destination and date range, click on 'OK'. This will show a new dialog to save Batch File. Specify a destination and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST files.

Split Multiple Files in a Folder By Date

You can select and split multiple PST files stored in a folder. To split multiple PST files, please follow the procedure as described below.

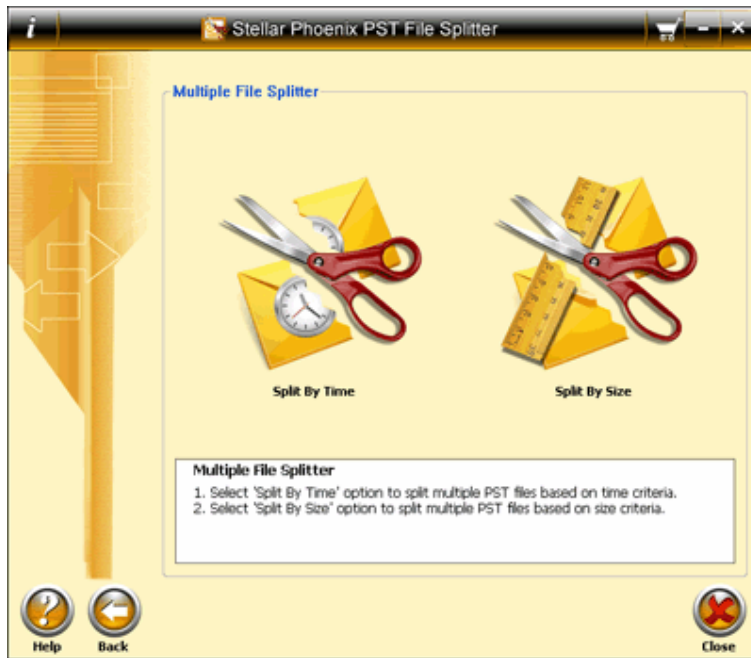
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



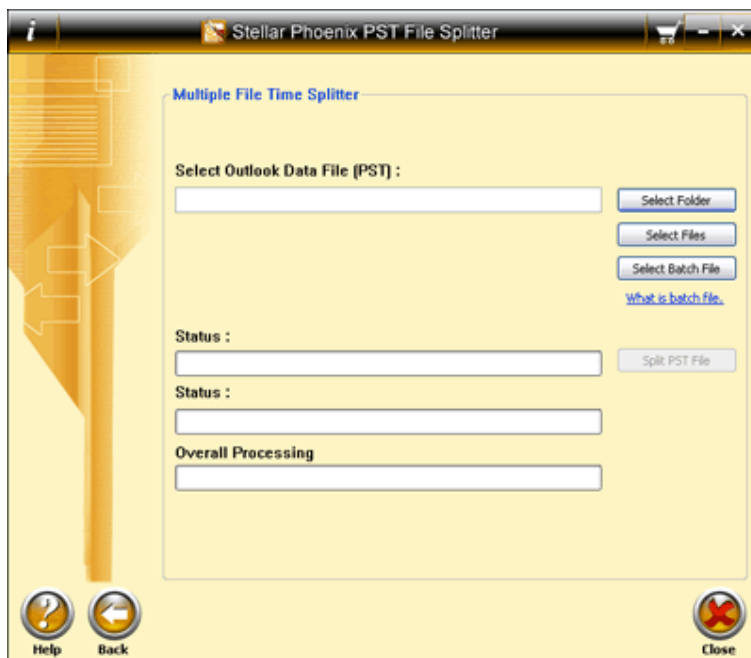
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



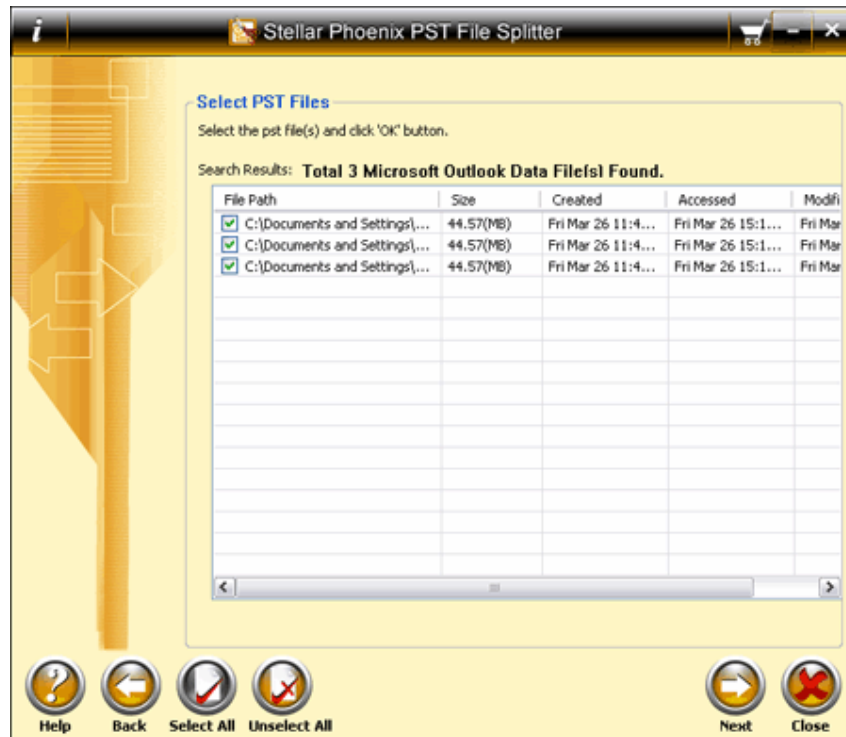
- Click on the button 'Split Multiple Files' and a new screen, as shown below, is displayed that allows you to select files that you want to split.



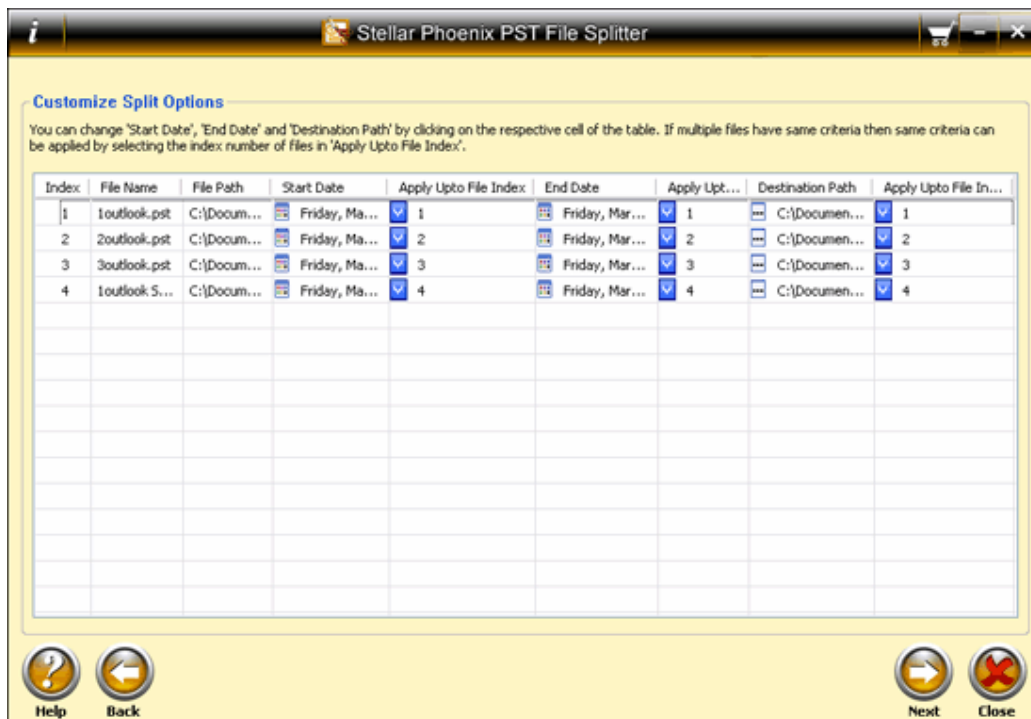
- Select the option 'Split By Time' to split multiple PST files stored in a folder. This will display a new screen as shown below:



- Since files that are to be split are stored in a folder, click on 'Select Folder' button. This will open a new dialog where you can select folder. After a folder is selected, application displays all PST files in that folder. You can select the files by marking the checkbox against respective files. Click 'Select All' to select all PST files. You can create a batch file also and load that file by clicking 'Select Batch File'.

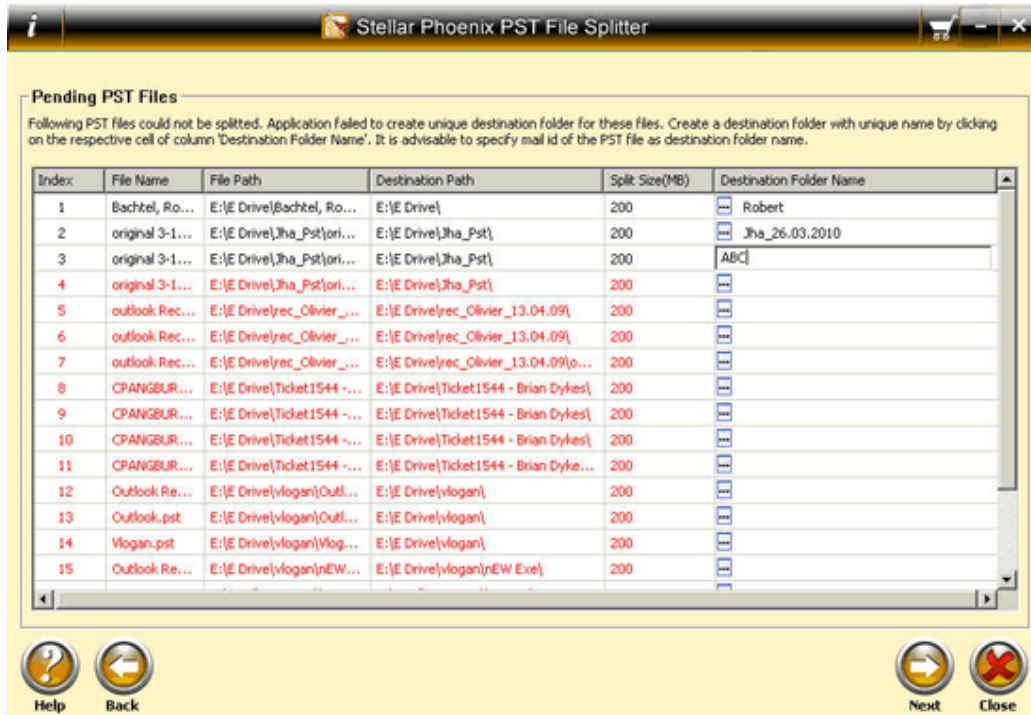


- After the selection, click 'Next'. A new screen is displayed where you need to specify date criteria for each file that has been selected for split operation.



- You can specify date range and destination path for each file individually. Application also has an option to apply common settings to a group of files.
- Specify the start date of the date range by clicking on 'Start Date' column. You can apply the same start date to other files by selecting the index number in 'Apply Upto Index Number' column. For example if same start date is to be applied upto third file in the list then select the value 3 in 'Apply Upto File Index' column.

- Specify the end date of the date range by clicking on 'End Date' column. You can apply the same end date to other files by selecting the index number in 'Apply Upto Index Number' column. For example if same end date is to be applied upto second file in the list then select the value 2 in 'Apply Upto File Index' column.
- If you want to change destination location of a file then click on the 'Destination Path' column and select a new destination. You can select the same destination path for a group of files by selecting the index number in 'Apply Upto Index Number, column. For example if same destination path is to be selected for all files in the list then select the value 4 in 'Apply Upto File Index' column.
- A new folder is created at destination with the name of mail id of the PST file. In case, application fails to create a folder with the name of mail id then a dialog, as displayed below is shown where user can specify the folder name in which new PST file would be stored:



- Once you are through with the selection of source files destination and date range, click on 'OK'. This will show a new dialog to save Batch File. Specify a destination and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST files.

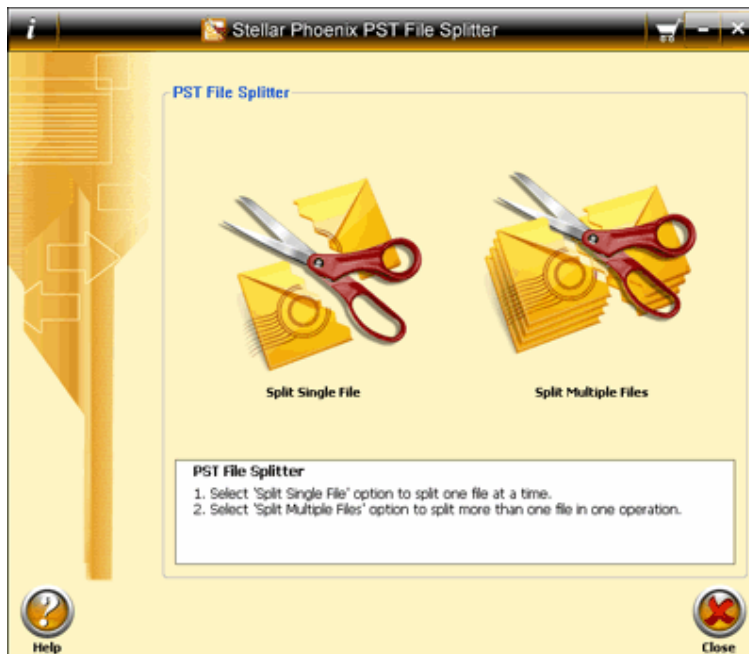
Split Multiple Files Located at Different Locations By Size

You can select multiple PST files stored at different locations. To split multiple PST files, please follow the procedure as described below

- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



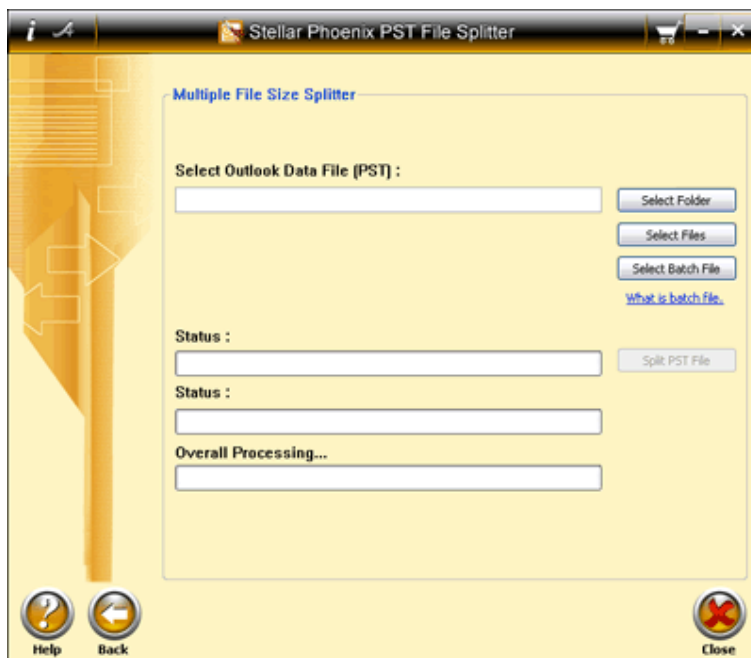
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



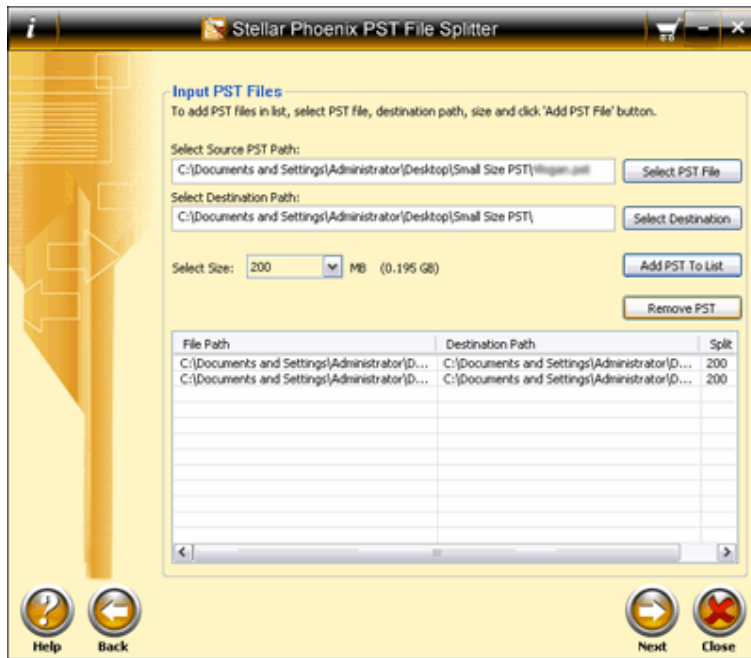
- Click on the button 'Split Multiple Files' and a new screen, as shown below, is displayed that allows you to select files that you want to split.



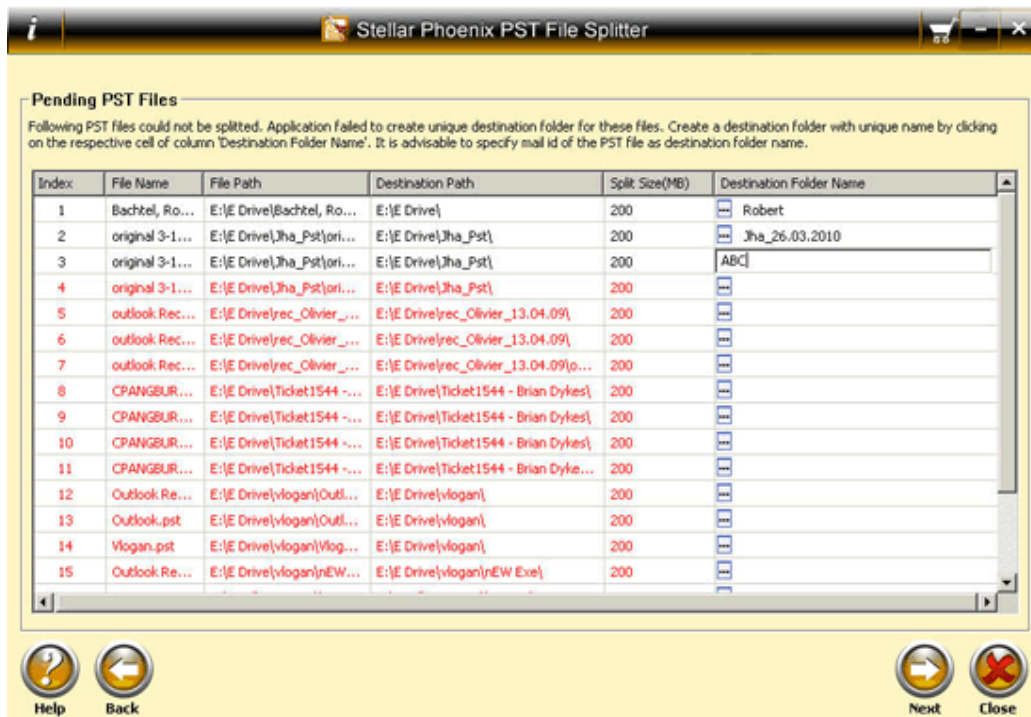
- Select the option 'Split By Size' to split multiple PST files stored at different locations. This will display a new screen as shown below:



- Since files that are to be split are stored at different locations, click on 'Select Files' button. This will open a new dialog where you can select files one at a time and specify criteria to split the file. You can create a batch file also and load that file by clicking 'Select Batch File'.



- Click 'Select PST File' and browse to the location where PST is located. Selected PST file, along with the file path, is displayed in the text box.
- Change the destination path if you wish to save the newly created PST file to a location other than the default one. By default new file is saved to the same location where source file is saved. A new folder is created at destination with the name of mail id of the PST file.
- In case, application fails to create a folder with the name of mail id then a dialog, as displayed below is shown where user can specify the folder name in which new PST file would be stored:



- Select the size of PST file slices that you want to be created from source PST and click 'Add PST to List'. This will add the PST file in the list displayed in the bottom pane of dialog.

- If you want to remove any PST file from the list then select the file by clicking on it in the list and click 'Remove PST' button.
- Once you are through with the selection of source files destination and date range, click on 'OK'. This will show a new dialog to save Batch File. Specify a destination and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST files.

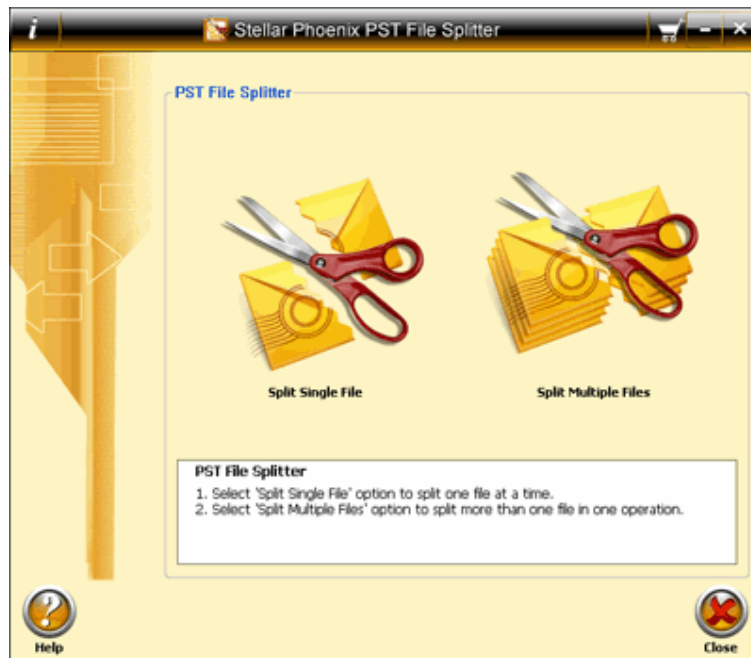
Split Multiple Files in a Folder By Size

You can select and split multiple PST files stored in a folder. To split multiple PST files, please follow the procedure as described below.

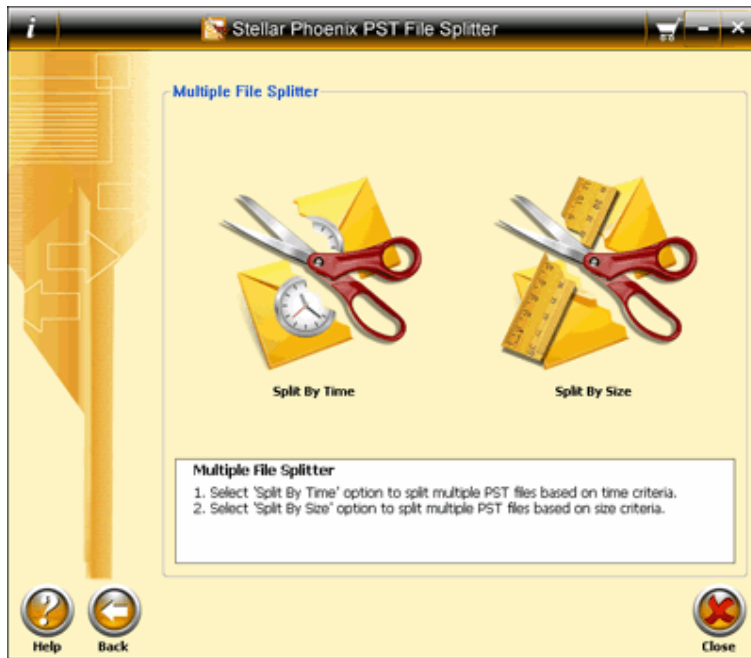
- Start Stellar Phoenix PST File Splitter either by clicking the application icon on the desktop



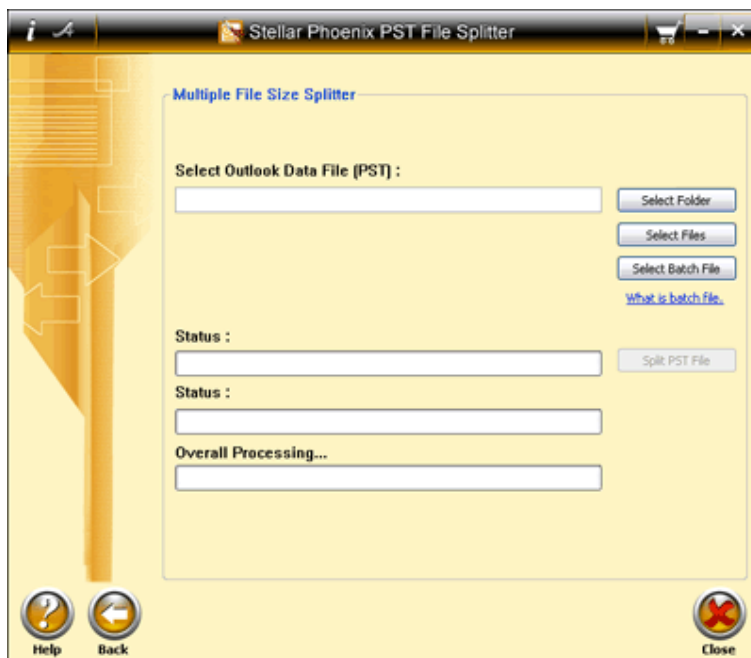
or by clicking 'Start->Programs->Stellar Phoenix PST File Splitter'. Once the application starts, following screen is shown on the desktop:



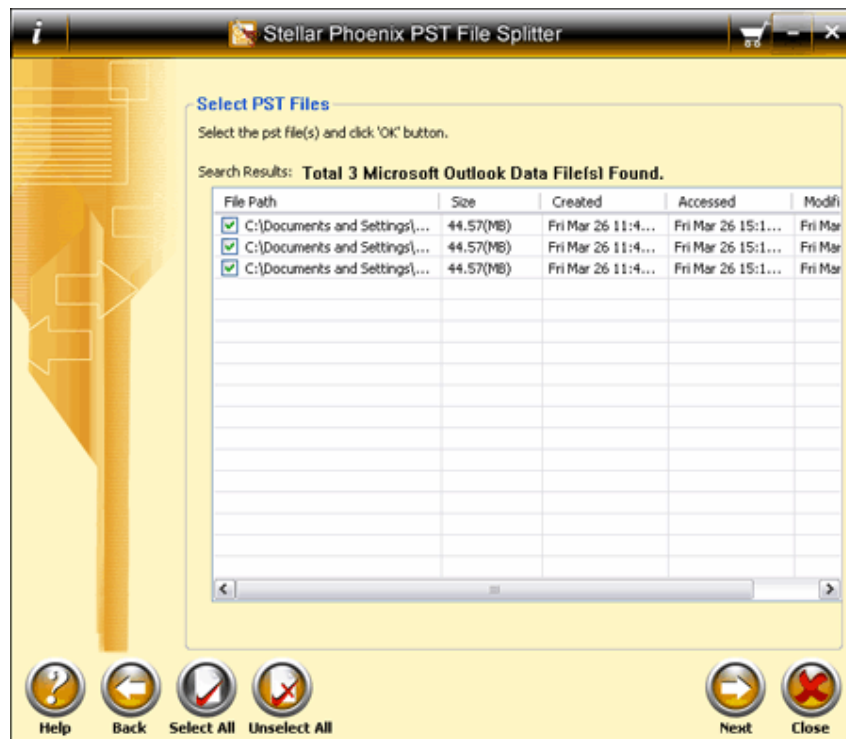
- Click on the button 'Split Multiple Files' and a new screen, as shown below, is displayed that allows you to select files that you want to split.



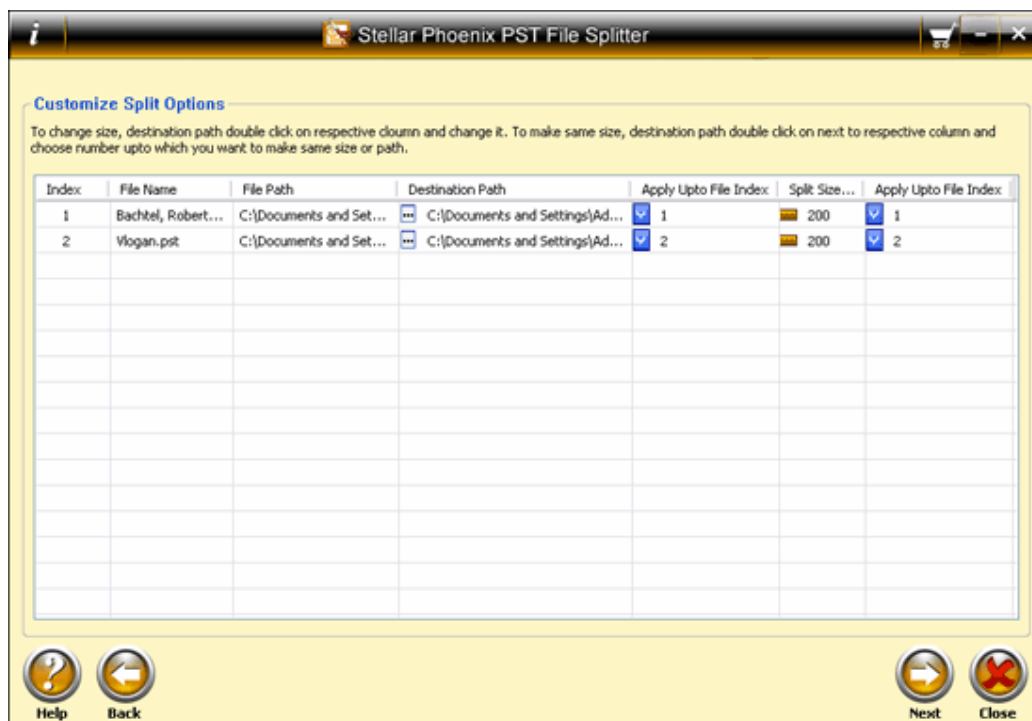
- Select the option 'Split By Size' to split multiple PST files stored in a folder. This will display a new screen as shown below:



- Since files that are to be split are stored in a folder, click on 'Select Folder' button. This will open a new dialog where you can select folder. After a folder is selected, application displays all PST files in that folder. You can select the files by marking the checkbox against respective files. Click 'Select All' to select all PST files. You can create a batch file also and load that file by clicking 'Select Batch File'.



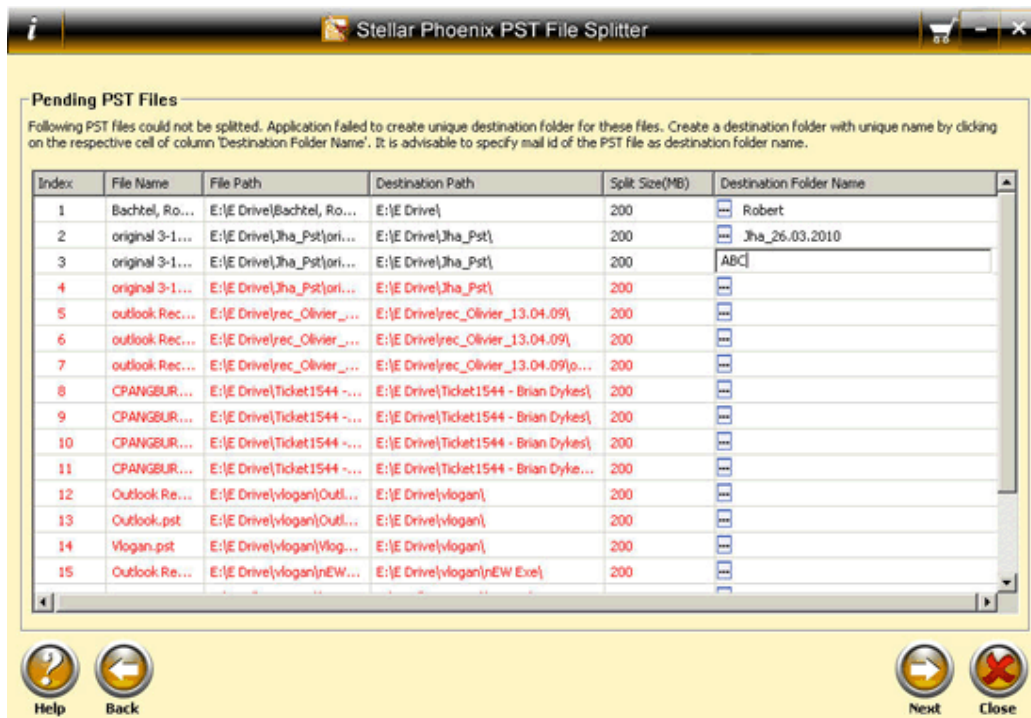
- After the selection, click 'Next'. A new screen is displayed where you need to specify size criteria for each file that has been selected for split operation.



- You can specify size and destination path for each file individually. Application also has an option to apply common settings to a group of files.
- If you want to change destination location of a file then click on the 'Destination Path' column and select a new destination. You can select the same destination path for a group of files by selecting the index number in 'Apply Upto Index Number, column. For example if same

destination path is to be selected for all files in the list then select the value 2 in 'Apply Upto File Index' column.

- A new folder is created at destination with the name of mail id of the PST file. In case, application fails to create a folder with the name of mail id then a dialog, as displayed below is shown where user can specify the folder name in which new PST file would be stored:



- Specify the size of the new PST files by clicking on 'Split Size' column. You can apply the same size criteria to other files by selecting the index number in 'Apply Upto Index Number' column. For example if same size of new PST files are to be created from upto third file in the list (though screenshot shows only 2 file but assuming that you have more files to split) then select the value 3 in 'Apply Upto File Index' column.
- Once you are through with the selection of source files destination and date range, click on 'OK'. This will show a new dialog to save Batch File. Specify a destination and click 'OK'.
- Once the process is complete, you need to specify the path where a log can be saved for the split operation. This will help you to check the operation activities performed on your PST files.

Create and Manage Batch Files

Stellar Phoenix PST File Splitter provides you an option to create a batch file. A batch file contains all the information required to split PST files such as number of files selected, their location path, destination path of output file, start date, end date, processed status or any other detail as required by the process. It can be used as input file once it has been created either by user or by the application. It can also be used to review the number of files processed or to get information about selected files.

How to create a batch file for time based splitting?

Follow the steps mentioned below to create a batch file for time based split operation:

- Open Notepad.exe
- Create a structure as given below:
First file source path;First file output destination path;1st start date;First file end date;Second file source path;Second file output destination path;Second file start date;Second file end date;
- Date must be in MM/DD/YYYY format.
- Example: C:\PST1\Test1.pst;E:\Split_Destination1\;03/23/1995;09/05/2009;D:\PST File2\Test2.pst;D:\Split Destination2\;11/02/2001;05/28/2008;



Note: There should be no space between parameters, even if they are for different files as shown above. Parameters are separated by semi colons.

How to create a batch file for size based splitting?

Follow the steps mentioned below to create a batch file for size based split operation:

- Open Notepad.exe
- Create a structure as given below:
First file source path;First file output destination path;First file split size;Second file source path;Second file output destination path;Second file split size;
- Size must be in MB and no fraction in size is accepted. Size should be greater than 200 MB and can have a value of 200, 300, 400, 500, 600, 700, 800, 900, 1000, 1500 or 2000
- Example: C:\PST1\Test1.pst;E:\Split_Destination1\;500;D:\PST2\Test2.pst;D:\Split_Destination2\;800;



Note: There should be no space between parameters, even if they are for different files as shown above. Parameters are separated by semi colons.

How to use already created batch file to split PST files?

Already created batch file can be used to split multiple PST files that are either saved at different locations or are stored in a folder.

A batch file created for time based splitting can be used to split:

- Multiple PST files at different locations.
- Single PST file with multiple date ranges.
- Multiple PST files located in a folder.

A batch file created for size based splitting can be used to split:

- Multiple PST files at different locations.
- Multiple PST files located in a folder.

Copyright

Stellar Phoenix PST File Splitter software, accompanied user guide and documentation are copyright of Stellar Information Systems Ltd., with all rights reserved. Under the copyright laws, this user guide cannot be reproduced in any form without the prior written permission of Stellar Information Systems Ltd. No Patent Liability is assumed, however, with respect to the use of the information contained herein.

Copyright © 1995-2010 by Stellar Information Systems Ltd. INDIA

Disclaimer

The Information contained in this manual, including but not limited to any product specifications, is subject to change without notice.

STELLAR INFORMATION SYSTEMS LTD PROVIDES NO WARRANTY WITH REGARD TO THIS MANUAL OR ANY OTHER INFORMATION CONTAINED HEREIN AND HEREBY EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE WITH REGARD TO ANY OF THE FOREGOING STELLAR INFORMATION SYSTEMS LTD ASSUMES NO LIABILITY FOR ANY DAMAGES INCURRED DIRECTLY OR INDIRECTLY FROM ANY TECHNICAL OR TYPOGRAPHICAL ERRORS OR OMISSIONS CONTAINED HEREIN OR FOR DISCREPANCIES BETWEEN THE PRODUCT AND THE MANUAL. IN NO EVENT SHALL STELLAR INFORMATION SYSTEMS LTD, BE LIABLE FOR ANY INCIDENTAL, CONSEQUENTIAL SPECIAL, OR EXEMPLARY DAMAGES, WHETHER BASED ON TORT, CONTRACT OR OTHERWISE, ARISING OUT OF OR IN CONNECTION WITH THIS MANUAL OR ANY OTHER INFORMATION CONTAINED HEREIN OR THE USE THEREOF.

License Agreement

Stellar Phoenix PST File Splitter

Copyright © 1995-2010 by Stellar Information Systems Ltd. INDIA

www.stellarinfo.com

All rights reserved.

All product names mentioned herein are the trademarks of their respective owners.

This license applies to the standard-licensed version of Stellar Phoenix PST File Splitter.

Your Agreement to this License

You should carefully read the following terms and conditions before using, installing or distributing this software, unless you have a different license agreement signed by Stellar Information Systems Ltd.

If you do not agree to all of the terms and conditions of this License then do not copy, install, distribute or use any copy of Stellar Phoenix PST File Splitter with which this License is included, you may return the complete package unused without requesting an activation key within 30 days after purchase for a full refund of your payment.

The terms and conditions of this License describe the permitted use and users of each Licensed Copy of Stellar Phoenix PST File Splitter. For purposes of this License, if you have a valid single-user license, you have the right to use a single Licensed Copy of Stellar Phoenix PST File Splitter. If you or your organization has a valid multi-user license, then you or your organization has the right to use up to a number of Licensed Copies of Stellar Phoenix PST File Splitter equal to the number of copies indicated in the documents issued by Stellar when granting the license.

Scope of License

Each Licensed Copy of Stellar Phoenix PST File Splitter may either be used by a single person or used non-simultaneously by multiple people who use the software personally installed on a single workstation. This is not a concurrent use license.

All rights of any kind in Stellar Phoenix PST File Splitter, which are not expressly granted in this license, are entirely and exclusively reserved to and by Stellar Information Systems Ltd. You may not rent, lease, modify, translate, reverse engineer, decompile, disassemble or create derivative works based on Stellar Phoenix PST File Splitter nor permit anyone else to do so. You may not make access to Stellar Phoenix PST File Splitter available to others in connection with a service bureau, application service provider or similar business nor permit anyone else to do so.

Warranty Disclaimers and Liability Limitations.

Stellar Phoenix PST File Splitter and all accompanying software, files, data and materials are distributed and provided AS IS and with no warranties of any kind, whether expressed or implied. In particular, there is no warranty for the quality of data recovered. You acknowledge that good data processing procedure dictates that any program including Stellar Phoenix PST File Splitter must be thoroughly tested with non-critical data before there is any reliance on it and you hereby assume the entire risk of all use of the copies of Stellar Phoenix PST File Splitter covered by this License. This disclaimer of warranty constitutes an essential part of this License.

In addition, in no event does Stellar authorize you or anyone else to use Stellar Phoenix PST File Splitter in applications or systems where its failure to perform can reasonably be expected to result in a significant physical injury or in loss of life. Any such use is entirely at your own risk and you agree to hold Stellar harmless from any and all claims or losses relating to such unauthorized use.

General

This License is the complete statement of the agreement between the parties on the subject matter and merges and supersedes all other or prior understandings, purchase orders, agreements and arrangements. This License shall be governed by the laws of the State of Delhi, India. Exclusive jurisdiction and venue for all matters relating to this License shall be in courts and fora located in the

State of Delhi, India and you consent to such jurisdiction and venue. There are no third party beneficiaries of any promises, obligations or representations made by Stellar herein. Any waiver by Stellar of any violation of this License by you shall not constitute nor contribute to a waiver by Stellar of any other or future violation of the same provision or any other provision of this License.

Copyright ©1995-2010 by Stellar Information Systems Ltd. All rights reserved.

Trademarks

Stellar Phoenix PST File Splitter® is a registered trademark of Stellar Information Systems Ltd.

Windows 2000 Server®, Windows XP®, Windows 2003®, Windows Vista®, Windows 7®, MS Office and MS Outlook are registered trademarks of Microsoft® Corporation Inc.

All Trademarks Acknowledged.

All other brands and product names are trademarks or registered trademarks of their respective companies.

Technical Support

Our Technical Support professionals will give solutions for all your queries related to Stellar Products. You can either Call Us or Go Online to our support section <http://stellarinfo.com/esupport/users/kb.php>

Support Helpline

Monday to Friday [24 Hrs. a day]

USA (Toll free - Pre Sales Queries)	1-866-554-2512
USA (Post Sales Queries)	1-315-220-6245
UK (Europe)	+44-207-993-2293
Germany	+49-180-110-105-0051
Worldwide	+91-921-395-5509
Skype Id	stellarsupport
Email Orders	orders@stellarinfo.com

Online Help

- [Chat Live](#) with an Online technician
- Search in our extensive [Knowledge Base](#)
- [Submit Ticket](#) (If our Knowledge Base does not answer your question)
- Login and view [Ticket Status](#) (If you already have a valid Ticket with you)
- [Download Documents](#) on Product Usage (For Registered members only, i.e, user with login ID. If you are an unregistered user, [click here](#) to create login ID)

About Stellar

Stellar Information Systems Ltd. is a trusted name in the field of Data Recovery and Data Protection Software for more than a decade.

We provide the widest range of Data Recovery Products. Our range includes Data Recovery Software for almost all Operating Systems and File Systems.

Product line:

Data Recovery

A widest range of data recovery software that helps you recover your valued data lost after accidental format, virus problems, software malfunction, file/directory deletion, or even sabotage!. [More Info >>](#)

File Recovery

The most comprehensive range of file undelete and unerase software for Windows and MS office repair tools. [More Info >>](#)

Email Recovery

A wide range of mail recovery, mail repair and mail conversion applications for MS Outlook, MS Outlook Express and MS Exchange useful in instances of data loss due to damages and corruption of Email. [More Info >>](#)

Data Protection

A wide range of Prevent Data Loss, Data backup and Hard Drive Monitoring Applications to ensure complete data protection against hard drive crash. [More Info >>](#)

Data Sanitization

Data cleanup and file eraser utility can delete selected folders, groups of files, entire logical drives, System Traces & Internet traces. Once the data have been removed using Stellar Wipe - Data File eraser utility, it is beyond recovery limits of any Data Recovery Software or utility. [More Info >>](#)

For more information about us, please visit www.stellarinfo.com